



OFFICE OF THE CITY CLERK

REPORT

To The Honorable Mayor and City Council

DATE: September 29, 1998

REPORT NO.: 98-09

SUBJECT: BIENNIAL REPORT ON UPDATES OF CONFLICT OF INTEREST CODES

THIS IS AN INFORMATION REPORT ONLY. NO ACTION IS REQUIRED.

Government Code section 87306.5 states that, no later than July 1 of each even-numbered year, "code reviewing bodies" are required to direct each local agency under their jurisdiction that has a previously adopted conflict of interest code ("Code") to review that agency's Code. Under this law, the term "code reviewing body" includes the San Diego City Council, and the term "local agencies" includes not only City departments, but also City-owned corporations, certain City boards and commissions, and certain other local agencies (for example, the Housing Commission), for whom the City Council serves as code reviewing body.

Government Code section 87306.5 also requires local agencies to submit a biennial report identifying changes in their Code, or a statement that their Code is not in need of an amendment. The biennial reports are submitted to the applicable code reviewing body. These biennial reports are due to go to the City Council no later than October 1 of each even-numbered year.

This report catalogs the biennial reports submitted by the City's "local agencies" and notes forthcoming changes to be made to conflict of interest codes. NOTE: Upon the advice of the City Attorney, this year's biennial update does *not* incorporate recent changes made to the City's business center structure. Codes for positions, departments and business centers affected by the restructuring will be amended separate from the biennial review process.

A. BUSINESS CENTERS

- 1) Community & Neighborhood Services Business Center
 - a) Administration - no changes
 - b) Community & Economic Development - *changes required*
 - c) Library - no changes
 - d) Park & Recreation - *changes required*
- 2) Development Services Business Center - *changes required*
- 3) Employee Relations & Special Projects Business Center
 - a) Employee Relations & Special Projects - *changes required*
 - b) Risk Management - *changes required*
- 4) Financial & Technical Services Business Center - *changes required*
- 5) Fire & Life Safety Business Center - *changes required*
- 6) Police Business Center - *changes required*
- 7) Public Works Business Center
 - a) Administration - no changes
 - b) Engineering & Capital Projects - no changes
 - c) Environmental Services - no changes
 - d) Metropolitan Wastewater - *changes required*
 - e) Real Estate Assets - no changes
 - f) Transportation - *changes required*
 - g) Water - *changes required*

B. INDEPENDENT DEPARTMENTS

- 1) Attorney - *changes required*
- 2) Auditor & Comptroller - no changes
- 3) Clerk - no changes
- 4) Council - *changes required*
- 5) Intergovernmental Relations - *changes required*
- 6) Manager - *changes required*
- 7) Mayor & Executive Services - no changes
- 8) Personnel - no changes
- 9) Retirement (includes Retirement Board) - *changes required*

Honorable Mayor and Council

C. CITY-OWNED CORPORATIONS, CITY BOARDS AND COMMISSIONS

- 1) Centre City Development Corp. (includes board) - no changes
- 2) Mid-City Development Corp. (includes board) - no changes
- 3) San Diego Convention Center Corp. (includes board) - *changes required*
- 4) San Diego Data Processing Corp. (includes board) - no changes
- 5) Southeastern Economic Development Corp. (includes board) - *changes required*
- 6) Board of Appeals & Advisors - no changes
- 7) Arts & Culture Commission Board of Directors - no changes
- 8) Civic Events & Promotional Programs Allocation Board - no changes
- 9) Civil Service Commission - no changes
- 10) Convention Center Expansion Financing Authority - no changes
- 11) Emerging Technology Seed Capital Fund Loan Committee - no changes
- Facilities & Equipment Leasing Corporation - new code, no changes
- 12) Funds Commission - no changes
- 13) Horton Plaza Theatres Foundation Board - no changes
- 14) Housing Advisory & Appeals Board - no changes
- 15) Park & Recreation Board - no changes
- 16) Public Facilities Financing Authority - *changes required*
- 17) Retirement Board (included as part of Retirement System code)
- 18) Salary Setting Commission - no changes
- 19) San Diego Civic Events Fund - no changes
- 20) San Diego Housing Commission - *changes required*
- 21) Zoning Appeals Board - no changes
- 22) Land-use boards and commissions, with filing requirements mandated by San Diego Municipal Code section 26.0106, as follows (no changes):
 - a) Agricultural Board
 - b) Crest Canyon Park Reserve Advisory Committee
 - c) Grading Advisory Board
 - d) Historical Site Board
 - e) La Jolla Shores Planned District Advisory Board
 - f) La Jolla Underwater Park Advisory Committee
 - g) Los Penasquitos Canyon Preserve
 - h) Mission Trails Regional Park Task Force
 - i) Old Town San Diego Planned District Review Board
 - j) Relocation Appeals Board
 - k) Tecolote Canyon Citizens Advisory Board
 - l) Tecolote Canyon Natural Park Task Force
 - m) Wetlands Advisory Board

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CC 98-09

Those City departments, City-owned corporations, and City boards and commissions that have reported that changes to their Codes are necessary, are required to submit those changes to the City Council for approval within ninety (90) days after the October 1 deadline. Government Code sections 87306(s) and 87306.5(a). The necessary amendments are in progress, and revised conflict of interest codes will be submitted to the City Council for approval in the course of the next few weeks.

Sincerely,

A handwritten signature in black ink, appearing to read 'Charles G. Abdelnour', with a stylized flourish at the end.

Charles G. Abdelnour
City Clerk

Attachments

cc: City Attorney
City Manager